

Group Leader Volunteer Job Description

Groups are a central component to providing support and building community in the lives of survivors, and volunteers are essential to increasing AVFC's capacity to provide educational and supportive group services.

Primary Functions:

Group Leader Facilitators are responsible for facilitating support groups the agency sponsors on a weekly basis for those using AVFC services.

Primary Duties and Responsibilities:

1. Attend weekly group meetings
2. Become familiar with supportive listening techniques and use them while facilitating support group meetings.
3. Help guide discussion during group meetings
4. Maintain a safe environment for survivors to share their stories.

Requirements of Positions:

1. At least 18 years old
2. All volunteers must pass a criminal background check and informal interview with the Shelter Manager.
3. Complete volunteer application form complete with references.
4. Must sign a confidentiality statement, agree to all terms of the confidentiality agreement and personally commit to keeping the confidentiality of all AVFC locations and clients at all times.
5. Must support and follow all guidelines, policies and procedures associated with AVFC.
6. Attend and complete 16 hour DV training and 14 hours of SA training as well as all other training requirements.
7. Complete 8 hours group facilitation training and observe at least three different groups.
8. Complete 6 hours of on-going training during a calendar year
9. Attend volunteer meetings
10. Have reliable transportation to support group locations.
11. Will be evaluated once per year by VSC. Volunteers will also be asked to evaluate Advocates staff.

Qualifications for Positions:

1. Willingness to work within guidelines, policies, standards and mission statement of AVFC.
2. Awareness of and sensitivity to cultural/ethnic differences and/or willingness to learn.
3. Ability to work in a team and accept guidance and direction from staff members.
4. Experience with diverse cultures, languages and situations desirable but not mandatory.
5. Willingness to learn, listen, and be open minded when working with survivors.
6. Bilingual abilities highly desirable but not mandatory.

COMMITMENT:

AVFC request that volunteers interested in this position commit to group nights (get from Shelter Manager) 1, 3 hour shift weekly, for one year. Advocates fully recognize that burnout is a real issue in today's world and in this line of work. We encourage volunteers to practice self-care activities.